



**GOVERNANCE COMMITTEE**

**TUESDAY, 27 JUNE 2017**

**11.30 AM (OR AT THE CONCLUSION OF THE CABINET, WHICHEVER IS THE LATER)**  
**ROOM CC2, COUNTY HALL, LEWES**

**MEMBERSHIP** - Councillor Keith Glazier (Chair)  
Councillors Godfrey Daniel, David Elkin, Rupert Simmons and David Tutt

**A G E N D A**

- 1 Minutes of the meeting held on 12 May 2017 (*Pages 3 - 4*)
- 2 Apologies for absence
- 3 Disclosures of interests  
Disclosures by all members present of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.
- 4 Urgent items  
Notification of items which the Chair considers to be urgent and proposes to take at the appropriate part of the agenda. Any members who wish to raise urgent items are asked, wherever possible, to notify the Chair before the start of the meeting. In so doing, they must state the special circumstances which they consider justify the matter being considered urgent.
- 5 Appointment to Outside Body: Police and Crime Panel (*Pages 5 - 6*)  
Report by Assistant Chief Executive
- 6 Amendment to Constitution: Transport and Student Support Panel (*Pages 7 - 8*)  
Report by Assistant Chief Executive
- 7 Any other items previously notified under agenda item 4

PHILIP BAKER  
Assistant Chief Executive  
County Hall, St Anne's Crescent  
LEWES BN7 1UE

19 June 2017

Contact Andy Cottell, 01273 481955,

Email: [andy.cottell@eastsussex.gov.uk](mailto:andy.cottell@eastsussex.gov.uk)

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## GOVERNANCE COMMITTEE

MINUTES of a meeting of the Governance Committee held at Committee Room, County Hall, Lewes on 12 May 2017.

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PRESENT Councillors Keith Glazier (Chair), Godfrey Daniel, David Elkin and David Tutt

ALSO PRESENT Councillor Rupert Simmons

### 45 MINUTES OF THE MEETING HELD ON 7 MARCH 2017

45.1 RESOLVED – that the minutes of the previous meeting of the Committee held on 7 March 2017 be confirmed as a correct record.

### 46 APPOINTMENT TO COMMITTEES, SUB-COMMITTEES, PANELS AND OTHER BODIES

46.1 The Committee considered a report by the Assistant Chief Executive regarding the allocation of places on committees, sub-committees, panels and other bodies to the party political and independent groups.

46.2 The Committee RESOLVED (by 3 votes to 2 in relation to recommendation 3 below – the Chair exercising their casting vote) to recommend the County Council to:

- (1) allocate to the political and other groups the places on, and membership of, the main committees as set out in Appendix 1;
- (2) allocate places on the other committees and panels as set out in Appendix 2;
- (3) allocate the Chair and Vice Chair positions on committees as set out in the table below;

<b>Committee</b>	<b>Chair</b>	<b>Vice-Chair</b>
Regulatory	<b>Conservative</b>	
Adult Social Care and Community Safety Scrutiny Committee	<b>Conservative</b>	<b>Labour</b>
Audit, Best Value and Community Services Scrutiny Committee	<b>Liberal Democrat</b>	<b>Conservative</b>
Children's Services Scrutiny Committee	<b>Conservative</b>	<b>Liberal Democrat</b>
Health Overview and Scrutiny Committee	<b>Conservative</b>	<b>Independent Group</b>
Economy, Transport and Environment Scrutiny Committee	<b>Conservative</b>	<b>Conservative</b>
Governance Committee	<b>Conservative</b>	
Planning Committee	<b>Conservative</b>	<b>Conservative</b>
Pension Committee	<b>Conservative</b>	
Standards Committee	<b>Conservative</b>	

(4) allocate places on the East Sussex Fire Authority to the political and other groups in accordance with the figures in paragraph 5.1 of the report and to appoint 12 councillors to serve on the Authority.

#### 47 APPOINTMENTS TO OUTSIDE BODIES

47.1 The Committee considered a report by the Assistant Chief Executive regarding appointments to outside bodies.

47.2 The Committee RESOLVED to (1) recommend the County Council to make the following appointments to the bodies listed below

Local Government Association's General Assembly	Councillor Elkin Councillor Field Councillor Glazier Councillor Webb  Councillor Glazier to have second vote
County Council's Network Council	Councillor Elkin Councillor Glazier Councillor Tutt Councillor Webb
County Councils Network Executive Committee	Councillor Glazier
Coastal Issues Special Interest Group	Councillor Earl
Sussex Inshore Fisheries and Conservation Authority	Two Conservative Members One Liberal Democrat member
South Downs National Park Authority	One Conservative Member
Conservators of Ashdown Forest	Five Conservative Members Two Liberal Democrat Members One Labour Member
Southern Regional Flood and Coastal Committee	One Conservative Member
Joint Waste Committee	One Conservative Member Substitute – Conservative Member
Sussex Police and Crime Panel	One Conservative Member (substantive appointment) A second representative may be required to address any political proportionality issues in relation to the composition of the Panel
ACCESS Joint Governance Pension Scheme (Local Government Investment Pooling)	One Conservative Member

(2) agree that where necessary recommended appointees are given authority to attend meetings to take actions prior to the appointments being confirmed at the Council meeting on 23 May 2017.

<b>Committee:</b>	<b>Governance Committee</b>
<b>Date:</b>	<b>27 June 2017</b>
<b>Title:</b>	<b>Outside Body Appointments: Police and Crime Panel</b>
<b>By:</b>	<b>Assistant Chief Executive</b>
<b>Purpose of report:</b>	<b>To consider the Constitution of the Sussex Police and Crime Panel and the nomination of 2 councillors to the Panel</b>

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**RECOMMENDATIONS:** The Committee is recommended to agree on the appointment of a Liberal Democrat councillor as a second representative on the Police and Crime Panel for a one year period

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## **1. Supporting Information**

1.1 Each of the 15 borough, county, district and unitary across Sussex appoint one representative to the Police and Crime Panel. At the County Council meeting held on 23 May 2017, Councillor Bentley was appointed at the County Council's representative on the Panel.

1.2 In addition to a representative from each authority in Sussex, the Constitution of the Police and Crime Panel allows for additional local authority members to be appointed to address any imbalance in political proportionality. This will be considered at the Panel's annual meeting and any such appointments will be for a one year period. In order to achieve political proportionality it is proposed that for 2017/18 Brighton & Hove City Council should appoint a second Conservative representative and East or West Sussex County Council appoint a Liberal Democrat as a second representative. West Sussex County Council has agreed that for 2017/18 that place should be allocated to East Sussex. The Committee is asked to consider its nomination for the one additional place to the Police and Crime Panel.

## **3. Conclusion**

3.1 The Committee is asked to nominate a Liberal Democrat councillor as the Council's second representative on the Panel for a one year period.

PHILIP BAKER  
Assistant Chief Executive

Contact Officer Andy Cottell, 01273 481955

Local Member: All

### Background Documents

None

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**Report to:** Governance Committee

**Date of meeting:** 27 June 2017

**By:** Assistant Chief Executive

**Title:** Amendment to the Constitution: Transport and Student Support Panel

**Purpose:** To consider proposals to amend the Council's Constitution.

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## **RECOMMENDATIONS**

**The Governance Committee is recommended to recommend the County Council to agree to the Constitution being amended as set out in paragraph 1.6 below.**

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### **Supporting Information**

1.1 The Transport and Student Support Panel was created when the School Transport Panel merged with the Awards Panel. Its purpose is to determine travel arrangements (under discretionary powers) for children who are not otherwise eligible and to award financial payments to further and higher education students to assist them with their studies.

1.2 The further education and higher education landscape has changed significantly in recent years. Higher education loans and grants are now administered by Student Finance England (formerly Student Loan Company) and financial support to further education students is dealt with by the education provider through Bursary Schemes. These superseded Education Maintenance Allowances (EMA) which were phased out in 2012.

1.3 The 'student support' function of the panel is therefore obsolete and there is the need to amend the terms of reference to reflect this.

1.4 There remains the need to have in place a review/appeals procedure for parents/carers to follow should they have a disagreement about the eligibility of their child for travel support.

1.5 The Transport and Student Support Panel is constituted for this purpose. However, its name is ambiguous and the Panel has expressed a wish to rename this Panel to make its role clearer for parents.

1.6 It is therefore proposed to change the name of the Panel to the Discretionary Transport Appeal Panel. The proposed changes to the Constitution are set out below:

### **Discretionary Transport Appeal and Student Support Panel**

#### *Terms of Reference*

- ~~(i) To exercise the powers and duties of the County Council in relation to (i) the provision or payment of boarding and tuition allowances for individual pupils and (ii) awards to individual students for further and higher education, in both instances where the Director of Children's Services refers the case to the Panel for resolution rather than dealing with it under their delegated powers.~~

- (ii) To consider individual cases and make arrangements on behalf of the County Council to pay for or provide transport to and from an education provider school for pupils and students whom the Director of Children's Services does not consider to qualify either statutorily or under the normal policy of the County Council for such transport.

#### *Membership*

Three members of the Regulatory Committee.

## **2. Conclusion and reasons for recommendations**

2.1 In March 2017 the Panel agreed the proposals set out above in order to reflect the current role of the Panel and to make it clearer that the Panel's role is part of the appeals process.

**PHILIP BAKER**

**Assistant Chief Executive**

Contact Officer: Any Cottell

Telephone Number: 01273 481955

Email: [andy.cottell@eastsussex.gov.uk](mailto:andy.cottell@eastsussex.gov.uk)

LOCAL MEMBERS: All